

# Executive Committee

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12th July 2011

## MINUTES

### Present:

Councillor Braley (Vice Chair, in the Chair) and  
Councillors Juliet Brunner, Greg Chance, Brandon Clayton, Malcolm  
Hall, Jinny Pearce, Debbie Taylor and Derek Taylor

### Also Present:

Councillor Robin King

### Officers:

R Bamford, S Hanley, T Kristunas, S Morgan and J Pickering

### Committee Services Officer:

D Sunman

## 28. APOLOGIES

Apologies for absence were received on behalf of Councillor Carole  
Gandy.

## 29. DECLARATIONS OF INTEREST

There were no declarations of interest.

## 30. LEADER'S ANNOUNCEMENTS

- 1) The Chair advised that he had accepted the following matter  
as Urgent Business:

Shared Service Board Minutes – 30th June 2011.

- 2) The Chair also informed members that the Council had been  
advised by UFI Ltd that the current Learndirect contract  
operating from the Greenlands Centre was to be terminated.  
The current contract was due to expire on 31st July 2011 but  
an extension had been awarded until 30th September 2011.

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Chair

Learndirect had contacted all existing learners in Redditch to advise them that there would no longer be provision at the Centre beyond September and that they were not able to advise them of who would provide a service in the forthcoming academic year.

Officers had been asked to prepare an urgent report for consideration by this Committee.

Members expressed their concerns at the loss of the contract for both students and staff.

## **31. MINUTES**

### **RESOLVED that**

**the minutes of the meeting of the Executive Committee held on 21st June 2011 be confirmed as a correct record and signed by the Chair.**

## **32. CONSOLIDATED REVENUE OUTTURN - FINANCIAL YEAR 2010/11**

The Committee considered a report which outlined the Council's overall financial outturn for the 2010/11 financial year.

Members were informed that the report showed the actual income and expenditure for 2010/11 financial year and compared it to the budget for General Fund Services and the Housing Revenue Account.

### **RECOMMENDED that**

- 1) the movement in reserves, as detailed in Appendix 1 of the report, be approved; and**

### **RESOLVED that,**

- 2) the report be noted.**

## **33. CAPITAL PROGRAMME OUTTURN 2010/11**

The Committee considered a report on the actual expenditure and funding of the capital programme for 2010/11.

Officers reported that the figures included in the report would be subject to examination by the Audit Commission as part of the final accounts audit.

**RESOLVED that**

**the report be noted.**

**34. SHARED SERVICE BUSINESS CASE - LAND CHARGES**

The Committee received a report on the Shared Services Business Case – Land Charges, which had been considered by the Shared Services Board on 30th June 2011.

Members noted the recommendations of the Shared Services Board.

**RECOMMENDED that**

**the delivery of a Shared Local Land Charges Service provided by a single team hosted by Bromsgrove District Council, as detailed in Option 4 of the report, be approved.**

(During consideration of this item Members discussed matters that necessitated the disclosure of exempt information. It was therefore agreed to exclude the press and public prior to any debate on the grounds that information would be revealed relating to consultations or negotiations, or contemplated consultations or negotiations in connection with labour relations matters arising between the authority and employees of, the authority. However, there is nothing exempt in this record of the proceedings.)

**35. SHARED SERVICE BUSINESS CASE - BUILDING CONTROL**

The Committee received a report on the Shared Services Business Case – Building Control to provide a shared service for Bromsgrove District Council, Redditch Borough Council and Wyre Forest District Council, which had been considered by the Shared Services Board on 30th June 2011.

Members noted the recommendations of the Shared Services Board.

**RECOMMENDED that**

- 1) in accordance with the agreed PID dated 9<sup>th</sup> December 2010, the three partner Councils proceed with the creation of the shared service in accordance with recommendation 6 of the report: the delivery of Shared Building Control Services, provided by a single Team, hosted by Bromsgrove District Council;**

- 2) **implementation costs be shared on the same basis as the total revised service costs amongst the three Councils to reflect the percentage of the initial budget allocation into the service (as detailed at Appendix 5 to the report); this to be subject to final financial agreements being in place between the partner authorities; and**
- 3) **the new service be known as 'North Worcestershire Building Control' and use a service specific logo and document templates, the design of which is to be formally agreed before the completion of this project.**

(During consideration of this item Members discussed matters that necessitated the disclosure of exempt information. It was therefore agreed to exclude the press and public prior to any debate on the grounds that information would be revealed relating to consultations or negotiations, or contemplated consultations or negotiations in connection with labour relations matters arising between the authority and employees of, the authority. However, there is nothing exempt in this record of the proceedings.)

## **36. SHARED SERVICES BOARD - PROGRESS REPORT**

The Committee received a progress report, which provided an update with regard to all elements of Shared Services work, together with the minutes of the Shared Services Board on 30th June 2011.

Members were informed that the Shared Services Board had considered an option to bring forward a Single Business Case to their August meeting for all remaining services to be shared. Officers reported that the recommendation referred to 'moving the remaining services into a shared environment by the end of the calendar year'. This should have read 'financial year'.

### **RECOMMENDED that**

- 1) **Members note progress to date, as detailed in the report: and**
- 2) **Officers be tasked with producing, for the August meeting of the Shared Services Board, a Single Business Case that will identify benefits and risks associated with moving the remaining services into a shared environment by the end of the ~~calendar~~ *financial* year, in so far as this is currently achievable, between Bromsgrove District and Redditch Borough Council.**

**37. OVERVIEW AND SCRUTINY COMMITTEE**

The Committee received the minutes of the meeting of the Overview and Scrutiny Committee held on 14th June 2011.

**RESOLVED that**

**the minutes of the meeting of the Overview and Scrutiny Committee held on 14th June 2011 be received and noted.**

**38. MINUTES / REFERRALS - OVERVIEW AND SCRUTINY COMMITTEE, EXECUTIVE PANELS ETC.**

There were no minutes or referrals under this item.

**39. ADVISORY PANELS - UPDATE REPORT**

The Committee received an update on the work of the Advisory Panels and similar bodies. It was noted that the Procurement Steering Group would be meeting the following day.

**RESOLVED that**

**the report be noted.**

**40. ACTION MONITORING**

The Committee received an Action Monitoring report and requested that Officers provide an up-date to the next meeting of the Executive Committee on the Single Equalities Scheme in respect of what the Council, as Community Leader, expected to receive in terms of education provision for the Borough and its children and young people.

**RESOLVED that**

**the report be noted.**

**41. EXCLUSION OF THE PUBLIC**

**RESOLVED that**

**under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter on the grounds that it involves the likely disclosure of exempt information as defined in the relevant paragraph 4 of Part 1 of Schedule 12 (A) of the said Act, as amended:**

- **Shared Service Business Case – Land Charges (as detailed at Minute 34 above**
- **Shared Business Case – Building Control (as detailed at Minute 35 above).**

The Meeting commenced at 7.00pm  
and closed at 7.30pm

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Chair